



## Form 7: Notice of Requirement of Accommodation

### Instructional Guide

Form 7 must be completed by a Party who requires physical or other accommodation for himself/ herself or for his/ her Representative or witness in the Challenge Proceedings due to a disability.

In accordance with Rule 5.23 of the Hearing Rules and Procedures for Part V Challenge Proceedings, this Form must be submitted to the Secretariat as soon as possible and no later than at the Case Management Conference.

Below is a list of the information that must be stated in Form 7.

1. State the full name of the Applicant/ Respondent/ Interested Party/ Representative/ Witness who needs accommodation;
2. State the full address of the Applicant/ Respondent/ Interested Party/ Representative/ Witness who needs accommodation;
3. State the form or nature of accommodation required as a consequence of the person's disability;
4. State the reason accommodation is required (for example, if person utilises a mobility aid such as a wheelchair).