The Office of Procurement Regulation

Annual Schedule of Planned Procurement Activities for the Fiscal Year October 2025 to September 2026

V 2.0 as at July 16, 2026

No.	Project Number	Project Name	UNSPS Code (Level 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
1	IT-2526-1030-01	Audio Visual Equipment	45111700	Lapel & handheld microphones, speakers, sound mixer, video camera	Dec-25	Mar-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
2	HRA-2526-8260-01	Leadership, Coaching, and Management Development Training	8011500	Engagement of training providers to deliver leadership, coaching, and management development programmes for OPR management and senior staff, including training design, facilitation, and training materials.	Aug-26	Nov-26	Six (6) Months	Selective Tendering/Limited Bidding	N/a	Fixed Price
3	HRA-2526-8370-05	Consultancy Services for Job Evaluation and Compensation Review	80101500	Engagement of a consultancy firm to execute a full job evaluation and compensation review including JD validation, application of evaluation methodology (Hay/Mercer), national and regional benchmarking, salary band development, total rewards framework, implementation roadmap, and Board presentation.	Dec-25	Jun-26	Three (3) Months to Six (6) Months	Selective Tendering/Limited Bidding	10 Days	Fixed Price
4	AUI-2526-1050-01	Fireproof Cabinets and Shelves	56101700	Supply of fire-resistant cabinets and shelving for the evidence room	Dec-25	Jan-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
5	IT-2526-1040-01	High Capacity Scanners	43211700	Five (5) high speed, high capacity scanners	Apr-26	Jun-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
6	IT-2526-1040-02	Multi-function Printers	43212100	Two (2) Multi-function printers - colour & B&W printing, scanning, copying. Two Trays, 30-40 ppm, duplex printing & scanning	Jan-26	Mar-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
7	IT-2526-8330-01	Provision of Microsoft 365 Data Back up and Recovery Tool	43233400	Software Solution for backing up and recovering Microsoft 365 data	Apr-26	Jun-26	One Year	Selective Tendering/Limited Bidding	N/A	Fixed Price
8	ARS-2526-8330-01	Case Management Solution for Challenge and Ineligibility Proceedings	4323600	Electronic platform to facilitate the filing and processing of documents in challenge and ineligibility proceedings	Jul-26	Sep-26	Three Months	Selective Tendering/Limited Bidding	N/A	Fixed Price
9	AUI-2526-8330-02	Investigation and Case Management	43232300	Software for managing and analysing large datasets for investigations	Aug-26	Aug-27	One Year	Selective Tendering/Limited Bidding	N/A	Fixed Price
10	CCD-2526-8800-07	Printing Services for the Annual Report	82121500	Printing of OPR's annual report to Parliament.	Jul-26	Aug-26	1 month	Selective Tendering/Limited Bidding	N/A	Fixed Price
11	CCD-2526-8800-08	Newspaper Publication Services	82101500	Provision of newspaper publication services for statutory notices, FOIA statements, vacancy advertisements, RFQs/RFPs, procurement announcements, press releases, public information advisories, and any other required publication across national daily newspapers	Jan-26	Sep-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
12	IT-2526-8030-01	MiFi Devices	83121700	Two(2) MiFi Devices	Jan-26	Feb-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
13	ARS-2526-8360-02	Establishment of a Framework Agreement for the Provision of Expert Services for Challenge Proceedings	80101500	Establishment of a multi-supplier framework for the engagement of subject matter experts to assist in challenges and ineligibility proceedings on an as-required basis in the following disciplines: i. Finance and Accounting, ii. Engineering, iii. Project Management , iv. ICT v. Public Procurement and vi. Construction/Quantity Surveying	Aug-26	Aug-26	Fourteen Months	Selective Tendering/Limited Bidding	N/A	Fixed Price
14	ARS-2526-8360-03	Establishment of a Framework Agreement for the Provision of Digital Transcription Services for Challenge and Ineligibility Proceedings	82111600	Establishment of a multi-supplier framework for the provision of digital audio transcription and transcription support services for challenge and ineligibility proceedings on an as-required basis	Aug-26	Aug-26	Fourteen Months	Selective Tendering/Limited Bidding	N/A	Fixed Price
15	IT-2526-1040-03	Server & Storage Device	43211500	One (1) server and one (1) storage device	Jul-26	Aug-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
16	IT-2526-8330-02	Microsoft SQL Server License and client access licenses	43232300	Microsoft SQL Server License for one (1) server	Jul-26	Sep-26	Two Years	Selective Tendering/Limited Bidding	N/A	Fixed Price
17	IT-2526-8330-03	Microsoft Office 365 E3 Licenses	43231500	135 Microsoft Office 365 E3 Licenses	Apr-26	Apr-26	One Year	Selective Tendering/Limited Bidding	N/A	Fixed Price

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18	HRA-2526-8220-02	Background Check Services for Recruitment Processes	80111700	Provision of background check services including employment verification, academic verification, police certificate processing, and related screening services for prospective employees.	Mar-26	Sep-26		Selective Tendering/Limited Bidding	N/a	Fixed Price
19	HRA-2526-8370-04	Employment Agency and Recruitment Support Services	80111700	Engagement of recruitment agency services to support filling specialised and technical positions, including advertisement placement, talent sourcing, shortlisting, and candidate screening. Estimated cost is based on one month's salary per placement for ten (10) projected vacancies.	Mar-26	Sep-26		Selective Tendering/Limited Bidding	N/a	Fixed Price
20	CCD-2526-8800-05	Establishment of a Framework Agreement for Procurement Advocacy Campaigns - Creative & Campaign Development	82101800	Development of public information campaign to publicise issues of public procurement reform	Aug-26	Sep-28	2 Years	Selective Tendering/Limited Bidding	10 Days	Fixed Price
21	CCD-2526-8800-10	Venue Rental Services for Capacity Building events - Trinidad	90111600	Venue rental for three (3) sensitisation sessions in North, South and Central Trinidad	Jul-26	Jul-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
22	CCD-2526-8800-12	Catering Services for Capacity Building Tobago	90101600	Provision of meals and refreshments	Jul-26	Jul-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
23	IT-2526-1040-04	Network Devices	43222600	Supply and install network devices which includes: One (1) Network switch, One(1) firewall, Six (6) Wireless access point and one (1) UPS	Jul-26	Aug-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
24	CCD-2526-8800-03	Catering Services for Procurement Week 2026	90101600	Provision of meals and refreshments	Apr-26	Jul-26	One Week	Selective Tendering/Limited Bidding	N/A	Fixed Price
25	IT-2526-1040-05	Supply and Delivery of Laptop Computers and Peripheral Devices	43210000	Thirty (30) Laptops with 5 year waranty with peripherals (Monitor, Keyboard, Mouse, UPS) and carrying case.	Jul-26	Jul-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
26	IT-2526-8370-01	Consultancy Services to Enhance Cybersecurity Posture	81111800	Consultancy Services to Enhance Cybersecurity Posture to assess, advise, and implement strategies that will strengthen the organization's defences against cyber threats, vulnerabilities, and data breaches.	Aug-26	Sep-26	Three Months	Selective Tendering/Limited Bidding	N/A	Fixed Price
27	IT-2526-1030-03	Interactive Screens	45111600	Four (4) 60" interactive touch screens	Jul-26	Aug-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
28	IT-2526-8300-01	Repair and Maintenance of Office Equipment	72154000	Repair and Maintenance of Printers, Computers, and Other Office Equipment	As Required	As Required	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
29	IT-2526-8370-02	Network Troubleshooting Services	43233200	Network troubleshooting services which includes diagnosing and resolving connectivity or performance issues.	As Required	As Required	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
30	HRA 2525-1040-01	Minor Office and ICT Equipment for Replacement Purposes	44101500	As-required procurement of minor office and ICT equipment for the replacement of items that are no longer economically repairable, including bottleless water coolers, refrigerators, microwaves, water boilers, shredders, desktop and multifunction printers, and replacement of outdated MFPs	As required	As required	N/a	Selective Tendering/Limited Bidding	N/a	Fixed Price
31	HRA-2526-1050-01	Furniture and Furnishings for Replacement Purposes	56101500	As-required procurement of furniture and furnishings for the replacement of items due to wear, tear, damage, or operational requirements across three (3) OPR office locations.	As required	As required	N/a	Selective Tendering/Limited Bidding	N/a	Fixed Price
32	HRA-2526-8220-01	HSE Training and Facilitation Services for Safety Week	86101600	Engagement of facilitators or trainers to deliver occupational health and safety (HSE) workshops and awareness sessions as part of the OPR Safety Week programme.	As required	As required	N/a	Selective Tendering/Limited Bidding	N/a	Fixed Price
33	HRA-2526-8370-01	Psychometric Assessment Services for Recruitment	80111700	Provision of psychometric and behavioural assessments to support recruitment, selection, and role suitability evaluations.	As required	As required	N/a	Selective Tendering/Limited Bidding	N/a	Fixed Price
34	HRA-2526-8370-02	Establishment of a Framework Agreement for the Provision of General Office Maintenance Services	72101500	Procurement of office maintenance services including plumbing, minor repairs, and other facility-related works not handled by UDeCOTT or the Tobago landlord. To be engaged on an as-needed basis.	Aug-26	Sep-26	1 Year	Selective Tendering/Limited Bidding	N/a	Fixed Price
35	AUI-2526-8630-01	Engagement of Forensic Expert for Investigative Support	80101500	Forensic experts to provide specialised advice and guidance on investigative matters	As Required	As Required	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price
36	CCD-2526-8800-09	Promotional items	60121400	Provision of Tokens where required	As required	As required	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price

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37	HRA-2526-8170-01	Establishment of a Framework Agreement for the Supply and Delivery of Kitchen and Pantry Consumables	50161900	Supply and delivery of pantry consumables including tea, coffee, sugar, milk, bottled water, and other refreshments required for staff use and meetings.	Quarterly	Sep-26	1 Year	Selective Tendering/Limited Bidding	N/a	Fixed Price
38	HRA-2526-8170-02	Establishment of a Framework Agreement for the Supply and Delivery of General Stationery and Office Supplies	44120000	General stationery and office supplies required for administrative operations, including paper, pens, toner, folders, binders, labels, and related consumables.	Quarterly	Sep-26	1 Year	Selective Tendering/Limited Bidding	N/a	Fixed Price
39	IT-2526-8330-04	Arcserve Backup Software	43233400	Four (4) Subscription Licenses of Arcserve UDP Advanced Edition for a Three (3) Year Period.	Mar-26	Apr-26	3 Years	Selective Tendering/Limited Bidding	N/A	Fixed Price
40	Development Prog	CCTV Cameras	45111500	Supply and installation of CCTV camera systems across OPR office locations.	Aug-26	Sep-26	N/a	Selective Tendering/Limited Bidding	N/A	Fixed Price